



## Instructions for Contact Free Pickup

### ORDERING MATERIALS

There are several ways to order materials from the library:

**1. You can place the items on hold in the catalog using your library card and PIN number.**

-Go to [westchesterlibraries.org/](http://westchesterlibraries.org/) Click the Account/Catalog tab

-Sign into your account (if you are unsure of your info please contact us)



[OverDrive](#) [Hoopla](#) [Freeding](#) [Freegal Music](#)

[New Search](#) [Advanced Search](#) [Browse the Catalog](#)



-- Basket Actions --

Go

-Search the catalog and items that are available at BDV will populate your search.

the carrot seed    Keyword    All Formats    Bedford Free Library    Search

**Search Results** Results 1 - 5 of 5 (page 1 of 1)

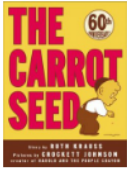
**Search Result Options**

Sort by Relevance

Show More Details

Limit to available items

Group Formats and Editions

1.  **The carrot seed**  
By Krauss, Ruth.  
HARPERCOLLINS, [1973]  
Book

47 OF 55 COPIES AVAILABLE AT WESTCHESTER LIBRARY SYSTEM  
47 OF 55 COPIES AVAILABLE AT WESTCHESTER LIBRARY SYSTEM MEMBERS  
2 OF 2 COPIES AVAILABLE AT BEDFORD FREE LIBRARY

Place Hold  
Add to Basket

-Place the hold, be careful to choose which format (CD audiobook, Large Print etc.) you want. On the next screen fill out contact info and hit submit.

-You will be notified when your hold is available.

-If you are a phone notification please consider changing to text or email notification.

You will get a notification faster (within 30 minutes).

**2. You can also download the Westchester Library System App to your phone and order materials!**



-App is available for both iPhone and Android devices.

-The app is a great way to check on the status of your account and has a digital card which is handy.

### **3. You can call us during the following hours:**

**Monday-Friday 10-5**

**Saturday 10-2**

-We will pull available items and let you know when items are ready for pickup.

### **PICKING UP MATERIALS AT THE LIBRARY**

1. When you have been notified that your materials are available you can head to the Library.

**No need to make an appointment.** We are open the following hours:

Monday-Friday 10-5 and Saturday 10-2

2. The holds are on the shelves inside the vestibule

. Please remember:

-Masks are required!

-If there is a line please make sure you are 6 ft. apart and not blocking foot traffic in front of the library.

-Only one person can approach the vestibule at a time. Wait at the entrance to the pathway until the person in front of you has picked up their items.

-The books will be in alphabetical order by **Patron Last Name**.

-If you can't find your items on the table please call 914-234-3570 and we will assist you.